

St. John's Church Restoration Association

Rules and Conditions for use of Old St. John's Church

The following rules and conditions of the St. John's Church Restoration Association (the Association) shall apply to all use of old St. John's Church.

1. All use shall conform to the planned use described in the "Church Use Application" and approved by the Association.
2. All uses involving religious ceremonies are subject to the further approval of the Rector of St. John's Episcopal Church in West Point.
3. Old St. John's Church is a historical structure. No use shall damage the structure or in any way diminish its historical integrity.
4. The applicant shall be solely responsible for the security of the church, restroom facilities, and grounds during period of use and shall leave the building secured at all times when no one is present and responsible for security.
5. The Association shall have no responsibility for any personal property of the applicant on the premises.
6. No nails, tacks, staples, screws, or fasteners shall be used on the interior or exterior walls, doors, balconies, pews, furniture or floors of the church or restrooms. The applicant shall leave the church, restrooms, and grounds as orderly as possible.
7. The applicant shall be responsible for removing all decorations, trash, and other materials from the property promptly after the completion of the use. The applicant shall also promptly restore and repair any damage to the property (buildings, yard, and parking area), provided that no repairs shall be made to the church (interior or exterior) except under the supervision and with the approval of a member of the Board of the Association. If the applicant fails to promptly remove decorations, trash or other materials, or to repair damage, the Association may arrange for such removal repairs, and the applicant agrees to promptly reimburse the Association for its expense.
8. The applicant shall not have keys to the church or restrooms reproduced, and shall return all keys following the use of the property. The building is protected by an alarm system that will be explained when first visiting the church.
9. The Association restricts the use of alcoholic beverages to wine, beer, and champagne. Drunkenness will not be tolerated. The host will be responsible for removing any person violating this policy.
10. Old St. John's Church is not used regularly. The applicant should inspect the church, restrooms, and grounds in advance of the purpose use with a member of the Board to determine most effective use possible. Appointments can be arranged.
11. The Association makes no representations or warranties concerning the condition of the structure or the grounds and shall not be liable for any injuries, deaths or damages arising out of or in connection with proposed use of the church and grounds. The applicant agrees to indemnify and to hold the Association, St. John's Episcopal Church, the Episcopal Diocese of Virginia and the clergy, officers, vestries, directors, and trustees from any liability arising out of or in connection with the proposed use of the church, restrooms, and grounds.

12. The Association reserves the right, in its discretion, to amend or modify these rules and conditions and to impose on any applicant for use of the church property additional rules and conditions specific to the planned use.
13. Only the President, Vice President or the Executive Secretary of the Association is authorized to approve application for use or changes therein, or to waive compliance with rules and conditions for use of Old St. John's Church.
14. If the event is a wedding, music appropriate to the occasion shall be used. No rice, confetti, or other similar material may be "thrown" at a wedding, inside or outside. No alcohol or food is allowed inside the church. Candles may be used in the windows only if placed inside a hurricane glass. Decorations may not be attached to the tops of the pew enclosures using metal clips.